

# CAROUSEL ASSEMBLY INSTRUCTIONS

1. Join the **poles** firmly together and insert into the **Carousel base**.
2. Slip the first **spinner positioning collar** over the pole and position it to the lowest point (approximately 700 mm from floor) and tighten thumb screw.
3. Place the first **spinner** on the pole with the “**lugs facing up**” as shown in diagram
4. Position second and third **spinner positioning collar** and **spinners** to the desired height. (If a fourth **spinner** is required the same procedure is repeated).
5. Place the **header card holder** on top of the pole as a cap or place a card in the holder for advertising material (optional add-on)
6. Each **spinner** independently revolves
7. Clip Brochure Holders on to Spinners
8. A maximum of four spinners with brochure holders is recommended

